

ACUA Meeting Minutes

Zoom: <https://ufl.zoom.us/j/95397707876?pwd=enhkUk1EbjdEU0dFK1pTRHA3Tnd4UT09>

June 30th, 2020 9:00am – 10:00am

I. Welcome – Dr. Angela Lindner, Associate Provost for Office of Undergraduate Affairs

II. Student Screen and Test Protocol Dr. Tammy Aagard, Associate Vice President for Enrollment Management

a. Screening

- a. Screening less than 1 minute
- b. Similar to faculty and staff process are not required to screen unless the student is in specific group.
- c. Monday July 6th 3,000 students per day will be invited to screening
- d. Rolling process not inviting everyone at the same time to screen
- e. Don't overwhelm the system if students chose to screen.
- f. Student has 10 calendar days

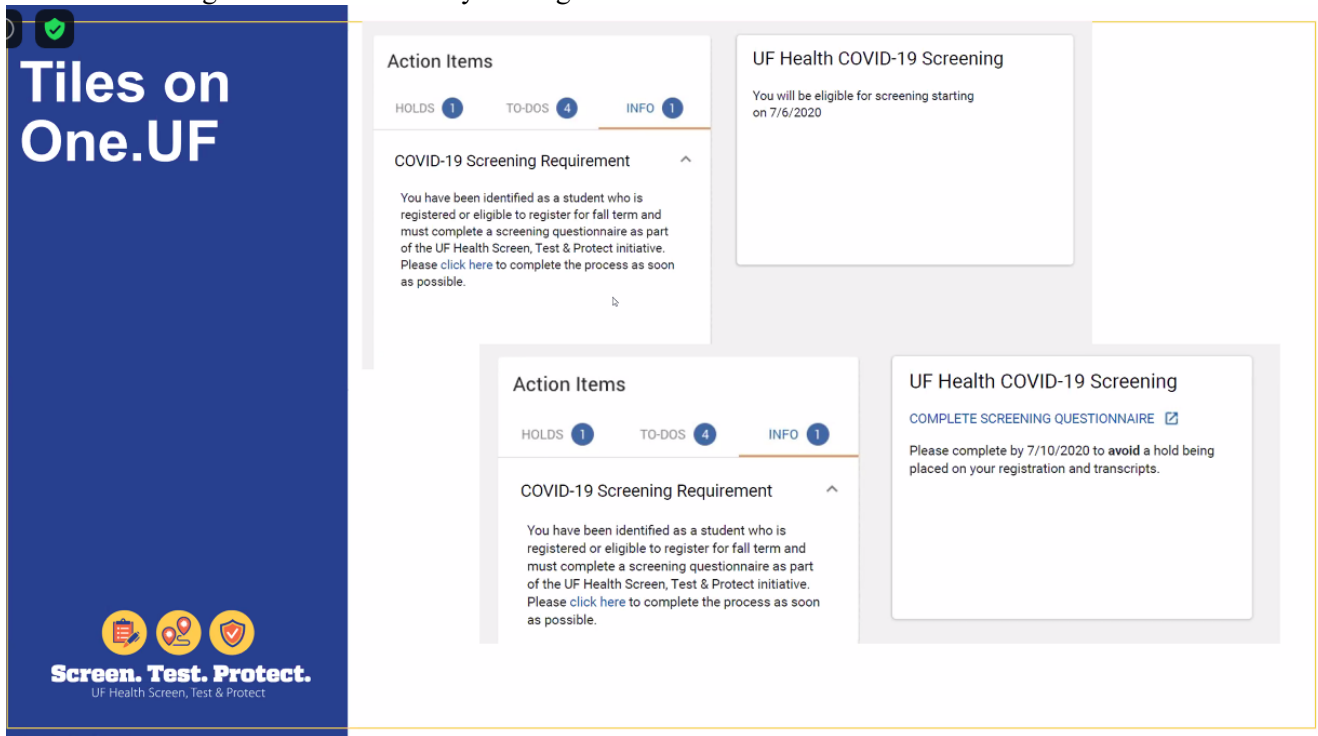
b. Prioritization of Students

- Degree seeking students only
- UF online students exempt except for those who purchase benefit packages
- PaCE students included
- Priorities
 - Students required to test – Clinicals, Research Assistances and Athletes
 - Students in Gainesville and contiguous areas
 - Registered for Summer and planning to return in Fall
 - Registered for fall but not summer
 - Marching Band will be included here
 - Students eligible for fall, but not registered
 - Students living on campus or members of Greek associations

c. Process

- Day 1 – Email invitation to screen; positive service indication placed; One.UF tile is activated for screening
- Day 2 – Text reminder sent to students to complete screening
- Day 5 – Reminder to screen or hold will be placed on registration and transcripts
- Day 6 – Hold placed on registration and campus; reminder to complete screening by end of Day 10 to avoid registration being deactivated; Feed sent to Student Rec Center to prevent admission
- Day 8 – Text reminder sent to students to complete screening
- Day 10 – Final reminder to screen or registration will be deactivated
- Day 11 – Student schedule deactivated on One.UF but not dropped from Campus Solutions
- August 14 – Classes dropped for all students who have not screened. (August 14 is the advertised date, but we will drop on August 16)

Students will be given the date that they are eligible to screen in One.UF



Tiles on One.UF

Action Items

HOLDS 1 TO-DOS 4 INFO 1

COVID-19 Screening Requirement

You have been identified as a student who is registered or eligible to register for fall term and must complete a screening questionnaire as part of the UF Health Screen, Test & Protect initiative. Please [click here](#) to complete the process as soon as possible.

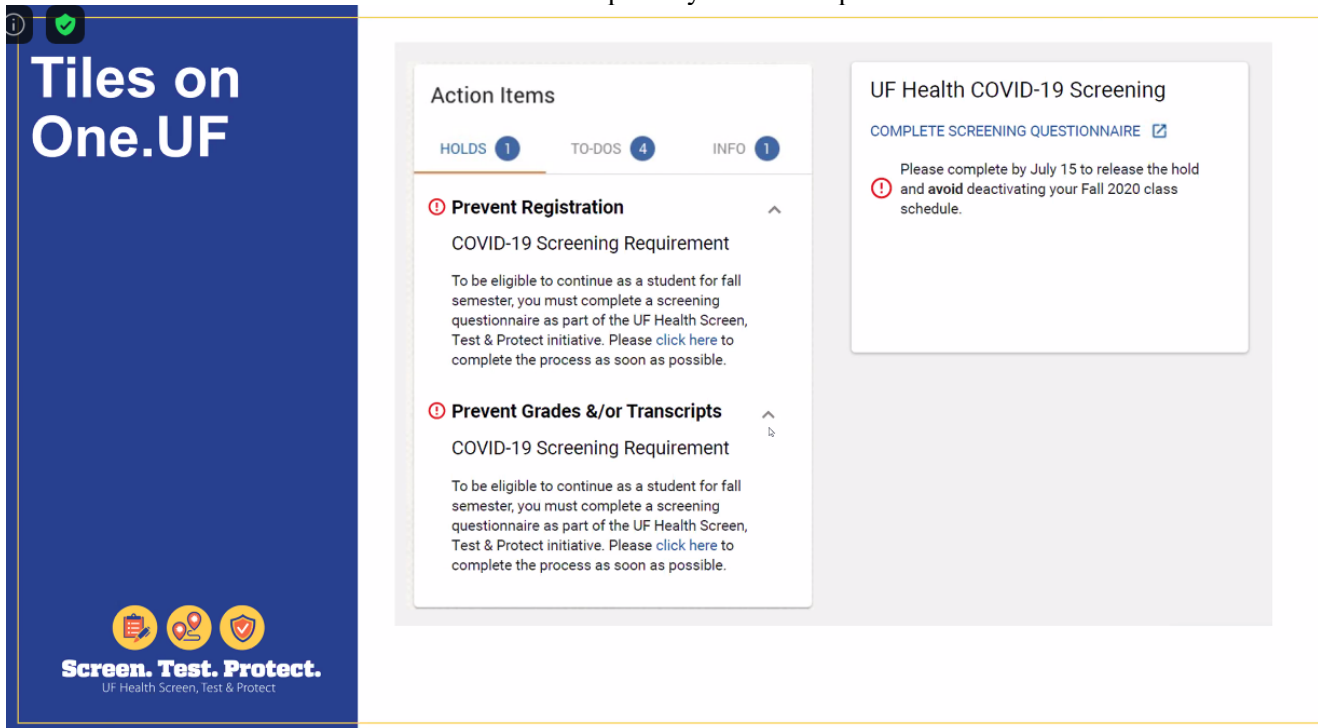
UF Health COVID-19 Screening

You will be eligible for screening starting on 7/6/2020

COMPLETE SCREENING QUESTIONNAIRE [\[Link\]](#)

Please complete by 7/10/2020 to avoid a hold being placed on your registration and transcripts.

This shows what date that the student needs to complete by in order to prevent holds.



Tiles on One.UF

Action Items

HOLDS 1 TO-DOS 4 INFO 1

Prevent Registration

COVID-19 Screening Requirement

To be eligible to continue as a student for fall semester, you must complete a screening questionnaire as part of the UF Health Screen, Test & Protect initiative. Please [click here](#) to complete the process as soon as possible.

Prevent Grades &/or Transcripts

COVID-19 Screening Requirement

To be eligible to continue as a student for fall semester, you must complete a screening questionnaire as part of the UF Health Screen, Test & Protect initiative. Please [click here](#) to complete the process as soon as possible.

UF Health COVID-19 Screening

COMPLETE SCREENING QUESTIONNAIRE [\[Link\]](#)

Please complete by July 15 to release the hold and avoid deactivating your Fall 2020 class schedule.

Passed the 10 days and what the students

The screenshot shows the 'Tiles on One.UF' interface. On the left is a blue sidebar with the text 'Tiles on One.UF' and 'Screen. Test. Protect. UF Health Screen, Test & Protect' at the bottom. The main content area has a header 'Action Items' with tabs for 'HOLDS 1', 'TO-DOS 4', and 'INFO 1'. Below this are two expandable sections: 'Prevent Registration' and 'Prevent Grades &/or Transcripts', both titled 'COVID-19 Screening Requirement'. To the right, there are two white tiles. The top one is 'UF Health COVID-19 Screening' with a link to 'COMPLETE SCREENING QUESTIONNAIRE'. The bottom one is 'Fall 2020' with 'Registration Time: Now' and a warning: 'You have holds, click HERE to view them.' and 'Your classes have been deactivated because you have not completed your UF Health COVID-19 Screening.' A blue arrow points from the text 'Class Schedule Tile' to the bottom of the 'Fall 2020' tile, which has a 'GO TO MY SCHEDULE' button.

Classes being canceled.

This screenshot shows the same 'Tiles on One.UF' interface, but the 'Fall 2020' tile now displays a message: 'Your Fall 2020 class schedule has been cancelled. Please complete the screening questionnaire in order to clear your registration hold and be able to register for new classes.' The 'Action Items' section remains the same.

- Student Employees and Athletes will not receive the email
- There will be No late registration fee
- Releasing early financial aid will not be disbursed to the student if they have not screened.

d. Communication to Students

- Banners in One.UF
- Tileds in One.UF will communicate when student will be invited to screen, placement of holds and deactivation of registration
- Website Banners
- FAQs
- Physical Banners
- Postcards

Email that is going out to students tomorrow, setting it up as do not reply. Introduction about the screen and then they will receive the Student email with instructions on screening

e. Consequence of Non – Compliance

- Students who do not complete the screening survey by end of Day 10 will have registration disabled
- Courses will be hidden on One.UF; not canceled
- Negative service indicator (hold) will be applied to prevent registration
- Student

f. Student Support

- Students can send questions to student-screening@ufl.edu
- Questions will be triaged and sent to appropriate areas
 - Housing
 - Care Team
 - Dining Services
 - Enrollment Management

g. Reporting

- Student Return to Campus Dashboard (ava. Unit leadership)
 - Track the flow through the pipeline
- Service indicators but up in the right-hand corner in red “Return to Campus Status: Cleared”

Questions

1. How do we manage students who say that all classes are online and they don’t want to come back to Gainesville?
Answer: Letting time pass the screening wouldn’t be a requirement unless they are in the specific area.
2. What is your greatest concern on this process, trying to anticipate concerns down the road?
 - a. As students are being screened – pretty clear if they go through the process a lot of student with questions who have been in contact with those who have be in contact.
 - b. Next steps for the negative
 - c. Wanting to have more face to face meetings